



PRESENTATION SKILL DEVELOPMENT

HCM : 08-09/10/2026

HN : 12-13/10/2026

Have you ever found yourselves in such situation?



The structure of the presentation is not appropriate, so listeners are confused and don't know what action he should take?



Listeners are not persuaded because the main points and reasons in the presentation are not logically linked with each other.



Lack of confidence, small voice or fast speed give a bad influence on listener's understanding.



OBJECTIVES

- Understanding basics from preparation step to performing the presentation.
- Understanding key points and being able to give persuasive presentation.



TARGET



Staff



Middle Manager



First-line Manager



Top Manager

2-DAY TRAINING

Make professional presentation materials & present with confidence and persuasion

Part 1: Basic of Presentation

- What's presentation?
- 3 elements of presentation (Presence x Contents x Delivery)
- The method to enhance presence
- Clarifying "5W2H"
「 Why : Purpose, Who : Listener, What : Contents, Where : Place, When : Timing, How : How to deliver」

Part 2: Make an effective presentation!

2.1. Content

< Making presentation material >

- Clarifying the purpose
- Clarifying the message
- Designing the storyline (Making the outline)
- Making slides/Finalizing slides

2.2 Delivery

The rule of Mehrabian

< Process >

- Preparation (Checking and setting equipment up, Printing material etc.....)
- Opening
- Presentation
- Conclusion (Closing)

< Vocal >

- The loudness of the voice
- The speed to speak
- How to intonate
- How to pause
- The rule of "Kiss" (Keep It Short & Simple)
- Finding and breaking bad habits

Part 3: Action Plan

※The above content is subject to change without prior notices.



Head office in HCMC:

Address: T floor, Nam Giao Bldg. 1, 261-263 Phan Xich Long, Cau Kieu Ward, HCMC
Tel : +84 (0)28 3995 8290

Representative office in Hanoi:

Address: 12A Floor, Sao Mai Building, No.19 Le Van Luong St., Thanh Xuan Ward, Hanoi
Tel : +84 (0)24 6685 0388
Mail: training-vn@aimnext.com

In charge Ms. Loan Anh (English, Vietnamese)
Mr. Nagayoshi Tasuku (Japanese)



TRAINING TIME & VENUE

Ho Chi Minh 08-09/10/2026 (Thu - Fri)
Time: 8:30 ~ 16:30
Venue: T Floor, Nam Giao 1 Building,
261-263 Phan Xich Long, Cau Kieu Ward

Ha Noi 12-13/10/2026 (Mon - Tue)
Time: 8:30 ~ 16:30
Venue: 14F, Hapro Building, 11B Cat Linh,
O Cho Dua Ward



TRAINER

Ms. N. H. THO

- 18 years of working experience at Vietnamese and foreign companies, in which nearly 9 years as Manager of Information, Marketing, Contract and Planning Department as well as Internal Training Department.
- Conducted for over 130 seminars for many companies and Universities.
- Expertise areas: soft skills & working skills in a Japanese company, Critical & Logical thinking, Problem solving skill...



COURSE INFORMATION

[Language]

Vietnamese

[Fee]

5,800,000 VND/Person

(Lunch for 2 days, not including VAT)

For companies with 2-4 participants, discounted 5%;
with 5 or more participants, discounted 10%

(Applied separately for training in Ho Chi Minh and in Ha Noi)

[Method]

We applied offline training.

[Participants]

HCM: 28 person - HN: 30 person

(First-come, first-served basic).

[Registration]

Fill in the attached "Application form" and send to
AIMNEXT via Email (training-vn@aimnext.com).